

## Jackson Avenue PTO Meeting Minutes

**Date:** Wednesday, September 11, 2013

**Attendees:** Brinna Delris, Cathy Finkbeiner, Emilia Silva, Karen Higgins, Meredith Johnston, Shari Johnston, Sylvia Guzman, Trisha Bingham, Tracy Rinella, and Virginia Holunga.

**Agenda:**

1. Opening
2. Reports
3. New Business
4. Next Meeting

**Key Points:**

1. Opening
  - Meeting called to order at 7:05 pm by Tracy Rinella.
  - **Trisha Bingham moved to approve August 14, 2013 meeting minutes and was seconded by Karen Higgins.**
2. Reports
  - Principal's Report <Shari Johnston> -
    - Shari thanked PTO for the ice cream social.
    - Picture day is scheduled on September 17<sup>th</sup>.
    - September 18<sup>th</sup> – Site Council meeting will be held from 5-6pm and Common Core Parent Information meeting from 7-8pm.
    - September 30 – English Learner Advisory Committee (ELAC) meeting will be held.
    - The school district will be sending out information about the Smarter Balanced testing. They will provide login information for access to sample tests.
    - Common Core Standards testing will be fully implemented next year. The target for the Common Core Standards testing will be for grades 3<sup>rd</sup> – 11<sup>th</sup>.
    - Walk for Education is scheduled on September 28<sup>th</sup> at Livermore High School. Last year, we placed 2<sup>nd</sup> and received \$250. This year, the award will be based on % of participants. The school banner walk will begin at 10am.
    - Neighbor to Neighbor organization will be helping out on Sunday, September 29<sup>th</sup>. They will repaint emergency numbers on the blacktop and build 3 backpack racks. PTO agreed to bring water and snacks.
    - We received a grant from Kaiser for health and wellness. The funds will be used for walk and run club incentives, mile markers, pathway on the baseball field, pedometers, CD player for music, extra equipment, hired staff for organized activities, two hydration station units for refilling water bottles, and campus catering salad bar and produce cart.
  - Treasurer's Report – <Karen Higgins>
    - Karen proposed the 2013-2014 budget.
    - **Trisha Bingham made a motion to approve 2013-2014 budget. It was seconded by Virginia Holunga. All approved. Motion carried.**
    - **Meredith Johnston made a motion to fund \$2615.00 for yard duty supervisor during morning recess. It was seconded by Emilia Silva. All approved. Motion carried.**

- **Karin Higgins made a motion to approve Kathy Finkbeiner, Tracy Rinella, and Trisha Bingham as signers for checks. Virginia Holunga seconded it. All approved. Motion carried.**

3. New Business

- Spirit Sleeves will sell for \$6.
- Box Top collection is due September 20<sup>th</sup>. The Box Top store will be scheduled in October.
- Innisbrook Fall Fundraiser orders have been received, but due date will be extended. Tracy will send out communication.
- Yearbook cover contest voting is scheduled on Friday, September 15<sup>th</sup> during lunchtime.
- Young Rembrandt classes will kick off in October. More information to follow.
- Spring Fundraiser will be scheduled on Friday, May 9<sup>th</sup>.

4. Next Meeting

- Next meeting scheduled on Wednesday, October 9<sup>th</sup> at 7 pm.
- Meeting adjourned at 8:13 PM.

5. Action Items –

- Tracy Rinella –
  - PTO to provide water and snacks for the Neighbor to Neighbor event on Sept. 29<sup>th</sup>.
  - Send out communication for due date extension on Innisbrook Fall Fundraiser.
  - Will compile a list of open committee chair positions, descriptions, and time commitment.
- Trisha Bingham -
  - Make the following changes to the budget: Change box top amount, Book Fair amount to \$50, and Custodial Treat fund to \$200.
  - Turn in form for new check signers to Bank of the West.
- Karen Higgins-
  - Need to renew subscriptions for escrip.
- Cathy Finkbeiner –
  - Will provide instructions on signing up for 2ways2earn, elabels for education, and Kellogg's family rewards program on the school website and flyer.

Submitted by Sylvia Guzman